# Muqyyath Sha Sirguro

# WAKF BOARD COLLEGE

MADURAI-625 020.

Nationally Reaccredited with B Grade by NAAC

E-mail: msswbcollege@gmail.com

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Phone: 0452-2528898, 0452 - 2524747



## HANDBOOK 2024 - 2025

HIJRI 1445 – 1446 "ENTER TO LEARN AND LEAVE TO SERVE"



#### **OUR EMBLEM**

Knowledge of the Divine and the temporal is obtained through intellect and intuition respectively. The lotus of knowledge signifies the blossoming and the crescent signifies the initiative awareness of the ultimate reality. Both kinds of knowledge are obtained through the holy writ engraved at the top left corner. All types of knowledge are emblematically signified in the candle which implies also self-sacrifice and while disseminating knowledge symbolically represents the role of the teacher.



## **OUR VISION AND MISSION**

#### **Our Vision**

Our Vision is to uplift the economically and socially backward sections of society, in general, and Islamic community in particular, to offer them the best type of education possible at the affordable cost and make them responsible and reliable citizens of tomorrow.

#### **Our Mission**

Our Mission is to impart sound knowledge to all religion, caste, language, irrespective of creed sex and inculcate in them the spirit of service, spiritual enlightenment with religious tolerance and create a society, free from ills of illiteracy and communal hatred. In short, we aim at making the student physically strong, intellectually alert, morally courageous, spiritually fortified and religiously tolerant.

## **PRAYER**

# In the Name of Allah, the most beneficent and Merciful

Praise be to Allah, Lord of the Worlds

The Beneficent, the Merciful

Owner of the Day of Judgement

Thee alone we worship;

Thee alone we ask for help

Show us the straight path

The path of those whom Thou hast favoured;

Not the path of those who have earned Thy wrath;

Not of those who have gone astray.

(Al Quran 1:1-7)

# தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும் சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில் தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும் தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே! அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! உன்சீரிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

– மனோன்மணியம் பெ. சுந்தரனார்

#### THE NATIONAL ANTHEM

Jana – gana-mana – adhinayaka jaya he Bharatha – bhagya – vidhata Punjaba – Sindu – Gujarata – Maratha Dravida – Utkala–Banga

Vindhya – Himachala – Yamuna – Ganga uchhala – jalathi – taranga. Tava shubha name jage Tava shubha asisha mahe Gaye tava jaya gatha

Jana gana mangala – dayaka jaya he Bharatha – bhagya – vidhata Jaya he, Jaya he, Jaya he Jaya Jaya Jaya, Jaya he.

#### SHORT VERSION

Jana-gana-mana – adhinayaka jaya he Bharatha Bhagya – vidhata Jaya he, Jaya he, Jaya he Jaya Jaya Jaya, Jaya he.

- Rabindranath Tagore.

# Authentic English Translation of the National Anthem

Thou art the ruler of minds of all people Thou dispenser of India's destiny.

Thy name rouses the hearts of the Punjab, Sind Gujarat and Maratha, of Dravid, Orissa and Bengal

It echoes in the hills of the Vindyas and Himalayas Mingles in the music of the Jamuna and Ganges and is chanted by the waves of the Indian sea.

They pray for Thy blessings and sing Thy praise
The saving of all people waits in Thy hand
Thou dispenser of India's destiny
Victory, Victory, Victory to Thee.

# PERSONAL MEMORANDA

Name

Class	:
Roll No	:
University Reg. No	ROOF
Date of Birth	:
Name of the Parent/ Guardian	:
Parent / Guardian Mobile Number	:
Permanent Address	:
Mobile Number	:
Blood Group	

# உறுதிமொழி

இந்தியா எனது தேசம். இந்தியர் அனைவரும் உடன்பிறந்தோர். நான் எனது தேசத்தை நேசிக்கின்றேன். வளமானதும், பலவிதமானதுமாகிய அதனுடைய வழிவழிச் செல்வத்தைப் பற்றி நான் பெருமை கொள்கிறேன். அதற்குப் பொருந்திய வகையில் எப்பொழுதும் முயற்சிகள் இருக்கும். என்னுடைய பெற்றோர்களுக்கும், ஆசிரியர்களுக்கும், பெரியோர்களுக்கும் தக்க மதிப்புத் தந்து எல்லோரிடமும் பண்போடு நடந்து கொள்வேன். இத்தேசத்திற்கும், இத்தேசமக்களுக்கும் என்னுடைய அளிப்பேன் உறுதி கூறுகிறேன். தொண்டினை என செழிப்பைப் அவர்களுடைய நலத்தைப் பொறுத்தும், என்னுடைய மகிழ்ச்சி அமைந்திருக்கிறது பொறுத்தும், என்பதை உணர்கிறேன்.

#### HISTORY OF THE COLLEGE

Twenty fifth of July 1968 was a landmark in the history of Madurai Muslims; Muqyyath Sha Sirguro Wakf Board College came into being at a time when education at the collegiate level was inaccessible to the downtrodden and the less fortunate of the students who had neither means nor clout to pull enough strings to gain access into college. Muqyyath Sha Sirguro Wakf Board College was a God-send, answer to their prayers.

In 1967, a dispute between Janab. Isthiak Sha Sahib Sirguro and the Tamil Nadu Wakf Board over a stretch of valuable property were resolved under a compromise decree passed by the Madras High Court in A.S.No.435 of 1964 and it was decided to set up a college in the city of Madurai. Honourable Kadayanallur Abdul Mazith Sahib, then the Minister for Local Administration has sown the seeds for starting the college by allotting the necessary funds for land acquisition and by extending unstinted support.

Fully realizing the need of the hour, Janab. M.Heera Sahib and Janab. M. Abdul Khadar Sahib, the two dynamic social workers and indefatigable campaigners for higher education, plunged themselves into the task of transforming the vision of starting a college into a reality. Their stead fast determination and relentless pursuit resulted in the establishment of the college in a rented building at 5, Hakim Ajmal Khan Road, Madurai, under the name of "Muqyyath Sha Sirguro Wakf Board College".

The history of the college is a never-ending saga of the constancy and industry of many illustrious personalities. This galaxy is constituted of the following personalities whose involvement, being substantial and redolent of the spontaneity of their heart and the sagacity of their mind.

Janab.M. Heera Sahib and Janab. M. Abdul Khader Sahib mooted the idea of starting the college and spearheaded it into a historic success. While Janab. H.K. Ghazi, I.A.S., and Janab. A.M. Nabi, I.A.S., extended their official patronage, Janab. F. Ahamed, then the Secretary to the Wakf Board strove his best to speedup the procedural process. The role of the Wakf Board in the establishment of the college is inestimable.

The Government of Tamil Nadu assigned a vast stretch of valuable land of 28 acres at K.K.Nagar, Madurai. Local philanthropists, men of vision and resourcefullness ceaselessly endeavoured for the growth and development of this college through their sacrifices. Their dynamism enabled the collection of a sizeable sum towards the building fund.

It is the only college in India that enjoys the exclusiveness of privilege to be run under the auspices of a State Wakf Board. The college, though a minority institution is secular in outlook and admits to its fold, students of all communities. There has been an appreciable improvement in the excellence of coaching and the conscientiousness of the staff. It is a matter of pride to note that many a personality from Madurai has contributed his might to the college and they deserve our enduring appreciation and gratitude.

The college has registered a steady progress over the years. B.A. Economics (both English and Tamil Medium), B.A. History and B.Com, Courses were started in quick succession.

Consequently, upon the introduction of plus two pattern of education, the college got affiliation for B.Sc., Chemistry and Zoology in June, 1979 after developing the necessary

infrastructure. The college has been offering M.A. English Language and Literature since 1980 and B.Sc. Maths since 1982 and B.Sc. Physics since 1984, and M.Com. since 1987 and B.Sc., Computer Science since 1992 and B.Sc. Electronics. B.Sc. Microbiology, B.B.A. and M.Sc. Computer Science course were started during 1998. B.Com. Computer Applications was started in 1999 and M.S. Information Technology and Management were started in 2000. From the academic year 1994-95 onwards, the college offers Post Graduate Diploma in Computer Applications, B.A., English Literature and M.Com. (C.A) were started in 2011-12. In 1981 a new block was inaugurated on the western side of the main block. Foundation stone for the hostel building was laid by Janab. B.S.A. Rahman on 26.02.1984 and the construction work commenced. The Hostel was inaugurated on 05.10.1986.

PG Diploma in Management, B.C.A, B.A Tamil and B.Sc. Mathematics with CA were started from the academic year 2018-2019. In the same year the Department of English was upgraded as a Research Centre.

The college Conference Hall was inaugurated and foundation stone for the UGC blocks was laid in 1991. Subsequently, the construction of the blocks was completed.

The college library is equipped with more than 39,874 volumes to meet the intellectual requirements of the students and the staff. The academic progress of the college has shown a marked improvement over the years. Our athletes and sportsmen have carved a niche for themselves in the sports history of Madurai Kamaraj University.

# LIST OF CORRESPONDENTS

Janab. F. Ahamed, B.Sc.,	1968 - 1971
Janab. T. K. A. Diwan Mohammed, I.A.S.,	1971 - 1972
Janab. Abdul Aziz, M.A., M.L.,	1972 - 1974
Janab. K.T. Fakir Ahamed, B.A.,	1974 - 1975
Janab. M.Abdul Kahder	1975 - 1979
Janab. M. Abul Hassan, M.Sc., I.A.S. Special Officer	1979 - 1980
Janab. K. Mohamed Ismail, Special Officer	1980
Janab. M. Mohamed Sikkander	1980
Janab. K.M. Syed Ibrahim, M.A., B.Sc.,	1980 - 1982
Janab. S.H.Syed Yusuff	1982 - 1983
Alhaj. A.J.Abdul Razak, B.A., B.L.,	1983 - 1984
Janab. Ahamed Thayoob	1984 - 1985
Janab. Dr. M.Amanullah, M.B.B.S.,	1985 - 1993
Janab. Mustaq Sha Sahib Sirguro	1993 - 1998
Prof. H. Gulam Mohamed Saleem	1993 - 1998
Alahj. M.Abdul Kahder	1998 - 2001
Janab. A.Malik Feroze Khan, I.A.S.,	2001 - 2002
Dr. I.Ismail, M.A.,M.Phil.,B.L.,Ph.D.,	2001 - 2002
Janab. Mustaq Sha Sahib Sirguro	2001 - 2002
Prof. M. Salihu	2002 - 2003

# LIST OF CORRESPONDENTS

Janab. N. Jamal Mohideen, M.A., 2003				
Janab. Dr. M.Amanullah, M.B.B.S., 2004				
Janab. Nazneen Barakath (Interim Secretary)	2005			
Hajee. M.K.M. Hasan Sahib, B.Com.	2006 - 2009			
Janab. M. Mohamed Jalaludeen, M.Sc., M.Pl	nil. 2009 - 2011			
Janab. Turab Ahamed, B.Sc.,C.E.O.,				
Tamil NaduWakf Board	2011			
Janab. F.Abdul Razick, M.A.,B.L.,C.E.O.,				
Tamil Nadu Wakf Board	2012 - 2014			
Janab. A.Mohammed Meeran, B.A., C.E.O.				
TamilNadu Wakf Board	2014			
Janab. K.Rasheeth Ali, M.A., M.Phil, B.Ed., C.E	E.O.			
Tamil Nadu Wakf Board	2015 Feb - 2017			
Janab. K.Allah Baksh, B.Com, AS-I,				
TamilNadu Wakf Board	March - 2017			
Janab. M.A.Siddique, I.A.S., CEO,				
TamilNadu Wakf Board	April – 2017			
Janab. N.J. Jamal Mohideen M.A.,	April – 2017			
Janab. S.Aftab Ahamed	2018			
Janab. N. Jamal Mohideen, M.A.,	2019			
Dr. R.Baskaran, M.Sc.,M.Phil.,Ph.D.,JDCE	2019 -2020			
Dr. T.G.Vinay, I.A.S.District Collector	June - Oct 2020			
(23.06.2020 - 10.02.2020)				
Thiru. T.Anbalagan, I.A.S. District Collector				
(30.10.2020 to 10.02.2021)	Oct 2020 - Feb 2021			
Janab. P. Jabar	2021 - 2022			
<b>Dr. S. Aneesh Sekhar,</b> I.A.S. District Collector	2022 - 2023			
Tmt. M.S. Sangeetha, I.A.S. District Collector	May 2023			

## LIST OF PRINCIPALS

Prof. G.A.Razak, M.A.	1968
Prof. S.HyderAli, M.A., (Acting)	1969
Prof. M. Nazurddin, M.A., L.L.B.,	1969 - 1971
Prof.M.Ashak Hussain, M.A.,	1972 - 1978
Janab. S.Amsath Ali, M.Sc., (Acting)	1978
Prof.F.Abdul Ghafoor, M.A.	1978 - 1980
Janab.S.Zaffarullah Khan, M.A.,(Acting)	1980 - 1981
Prof.H. Kader Masthan, M.Sc., M.Phil.	1981 - 1989
Prof.H.Gulam Mohamed Saleem, M.A., B.T., M.Phil	1.1989 - 1999
Dr. I.Ismail, M.A.,M.Phil.,B.L.,Ph.D.,	1999 - 2003
Prof.G. GulamUsman Nadeem, M.A., M.Phil.,(In-C	Charge)
	2003 - 2006
Dr. I.Ismail, M.A.,M.Phil.,B.L.,Ph.D.,	2006 - 2008
Dr. A.Basheer Ahamed, M.A., M.Phil., Ph.D., (In-char	ge)
	2008 - 2009
Prof. Syed Umarsha Munshi, M.A., M.Phil.,	2009
Prof. Syed Umarsha Munshi, M.A., M.Phil., Dr. M. Aliyar, M.Com, M.Phil., Ph.D., PGDCA., (Incharge)	
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Dr. M. Aliyar, M.Com, M.Phil., Ph.D., PGDCA., (Incharge)	2009 - 2010
<b>Dr. M. Aliyar,</b> M.Com, M.Phil., Ph.D., PGDCA., (Incharge) <b>Dr. S.Kamardeen,</b> M.Sc.,M.Phil.,Ph.D.,	2009 - 2010 2010 - 2011 2011 - 2014
Dr. M. Aliyar, M.Com, M.Phil., Ph.D., PGDCA., (Incharge) Dr. S.Kamardeen, M.Sc.,M.Phil.,Ph.D., Dr. S.Kamardeen, M.Sc.,M.Phil.,Ph.D.,	2009 - 2010 2010 - 2011 2011 - 2014
Dr. M. Aliyar, M.Com, M.Phil., Ph.D., PGDCA., (Incharge) Dr. S.Kamardeen, M.Sc.,M.Phil.,Ph.D., Dr. S.Kamardeen, M.Sc.,M.Phil.,Ph.D., Dr. S.Abdul Rahim, M.Com.,M.Phil.,Ph.D.,(Incharge) Dr. M.Abu Ayub Ansari, M.Sc.,M.Phil.,PGDCA.,	2009 - 2010 2010 - 2011 2011 - 2014
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Dr. M. Aliyar, M.Com, M.Phil., Ph.D., PGDCA., (Incharge) Dr. S.Kamardeen, M.Sc.,M.Phil.,Ph.D., Dr. S.Kamardeen, M.Sc.,M.Phil.,Ph.D., (Incharge) Dr. S.Abdul Rahim, M.Com.,M.Phil.,Ph.D.,(Incharge) Dr. M.Abu Ayub Ansari, M.Sc.,M.Phil.,PGDCA., Ph.D., (Incharge) 201 Dr. M.Abdul Kadir, M.Sc.,M.Phil.,PGDCA.,Ph.D., Se Dr. K.Nazar Sheriff, M.A.,(Eco)M.A.,(His),M.Phil., B.Ed.,DAE.,Ph.D.,(Incharge) Dr. M.Mohamed Ali Jinnah, M.Sc.,M.Phil., Ph.D.,PGDCA.,(Incharge)	2009 - 2010 2010 - 2011 2011 - 2014 2014 -2016 6 - Sep 2017 p.2017-2019
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Dr. M. Aliyar, M.Com, M.Phil., Ph.D., PGDCA., (Incharge) Dr. S.Kamardeen, M.Sc.,M.Phil.,Ph.D., Dr. S.Kamardeen, M.Sc.,M.Phil.,Ph.D., (Incharge) Dr. M.Abdul Rahim, M.Com.,M.Phil.,Ph.D.,(Incharge) Dr. M.Abdul Ayub Ansari, M.Sc.,M.Phil.,PGDCA., Ph.D., (Incharge) 201 Dr. M.Abdul Kadir, M.Sc.,M.Phil.,PGDCA.,Ph.D., Set Dr. K.Nazar Sheriff, M.A.,(Eco)M.A.,(His),M.Phil., B.Ed.,DAE.,Ph.D.,(Incharge) Dr. M.Mohamed Ali Jinnah, M.Sc.,M.Phil., Ph.D.,PGDCA.,(Incharge) Dr. A. Mohamed Aslam, M.Sc.,M.Phil., PGDCA.,Ph.D.,(Incharge)	2009 - 2010 2010 - 2011 2011 - 2014 2014 -2016 6 - Sep 2017 2017-2019 2019 2019 - 2020 2020 - 2023
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#### SECRETARY & CORRESPONDENT

#### Tmt. M.S. SANGEETHA, I.A.S. District Collector

#### **PRINCIPAL**

**Dr. S.A.N. SHAZULI IBRAHIM,** Principal (i/c)

M.Com.,M.Phil.,Ph.D.,M.B.A.,S.L.E.T., PGDCA.,

#### DEPARTMENT OF TAMIL

Dr. M.Dhoulath Begum, M.A., M.Phil., PGDCA., Ph.D., NET

Assistant Professor & Head (SG)

**Selvi. M.Aaisamma,** M.A., M.Phil. Assistant Professor (SG)

Dr. M. Selvi Kathija Begum, M.A., M.Phil., Ph.D., SLET

**Assistant Professor** 

**Dr. S.Syed Ali,** M.A.,M.Phil.,Ph.D., Assistant Professor

Janab. A.Haji Ali Sait, M.A., M.Phil., B.Ed., NET., CJ

Assistant Professor (Mgt.Staff)

#### DEPARTMENT OF ARABIC

Dr. M. Shaik Mohamed Ilyas, M.A., M.Phil., Ph.D.,

Assistant Professor & Head (Mgt.Staff)

#### DEPARTMENT OF URDU

Janab. H.Abdul Rahman, M.A., M.Phil., D.E.E.,

Assistant Professor & Head(Mgt.Staff)

#### PG & RESEARCH DEPARTMENT OF ENGLISH

Dr. Jadeeda Saleem, M.A., M. Phil., Ph.D., SLET

Associate Professor & Head

**Dr. K.Maheswari,** M.A.,M.Phil.,Ph.D., Associate Professor

Dr. T.M.S.Maideen, M.A., M.Phil., PGDCA., Ph.D.,

**Assistant Professor** 

**Dr. S.Fathima Syeda,** M.A.,M.Phil.,Ph.D.,NET Assistant Professor **Janab. M.Syed Javid Naseem**, M.A.,M.Phil., B.Ed., SET

**Assistant Professor** 

Janab. M.Mohammed Minna, M.A., B.Ed., SET.,

**Assistant Professor** 

**Mrs. M.Gurusath Begam,** M.A., M.Phil, SET Assistant Professor **Dr. A.Shafina Banu**, M.A., Ph.D., SET Assistant Professor

Dr. D.Aattika, M.A., M.Phil, B.Ed., Ph.D.,

Assistant Professor (Mgt. Staff)

Mrs.P.Anarkale, M.A., M.Phil., Assistant Professor (Mgt. Staff)

#### **DEPARTMENT OF COMMERCE (PG)**

 $\textbf{Dr.S.A.N. Shazuli Ibrahim,} \ \textbf{M.Com.,M.Phil.,Ph.D.,MBA.,}$ 

SLET,,PGDCA., Principal (i/c)

Dr. A. Hussain Syed Ibrahim, M.Com., M.Phil., Ph.D.,

Associate Professor & Head

Dr.R.Mohamed Nasrudeen, M.Com., M.Phil., PGDCA., Ph.D.,

**Assistant Professor** 

**Dr.J.Khaja Nizamudeen,** M.Com., M.Phil., Ph.D., Assistant Professor **Dr. S.Tajul Aarifeen,** M.Com., M.Phil., Ph.D., Assistant Professor

Dr. S. Shamiul Shabariya, M.Com, M.Phil., Ph.D., PGDCA.,

**Assistant Professor** 

**Dr.A.Natherusain,** M.Com, M.Phil,,Ph.D., M.B.A Assistant Professor **Janab. S.A.Ajmal Khan,**M.A., ML., Advocate Assistant Professor (Part – Time)

#### DEPARTMENT OF ECONOMICS

**Dr.V. Veluchamy,** M.A.,M.Phil.,Ph.D. Associate Professor & Head **Dr.R.Vaheedha Banu,** M.A., M.Phil., B.Ed., Ph.D., SET., PGDCA.,

PGD in Psychological Counselling Associate Professor **Dr.R. Senthil Kumar,** M.A., M.Phil,Ph.D., Associate Professor **Dr.A.Shyamala,** M.A.,M.Phil,B.Ed.,PGDCA.,B.Lib.Sc. Ph.D.,

Associate Professor

**Dr. S. Sharmeela Banu,** M.A.,M.Phil.,Ph.D.,SET Assistant Professor **Dr. S. Shamim Banu,** M.A.,M.Phil.,Ph.D.,PGDCA., Assistant Professor **Janab. Z. Meer Ismail Ali,** M.A., MCA, PGD., LL&AL., SET

**Assistant Professor** 

**Dr.K.Aameena Beevi,** M.A.,M.Phil., PGDCA., Ph.D., Assistant Professor **Dr. P. Mohammed Hither Ali** M.A., M.Phil, PGDCA., DGT., Ph.D.,

Assistant Professor (Mgt.Staff)

#### DEPARTMENT OF HISTORY

Dr. R. Vimala, M.A., M.Phil., MTM., M.Phil., Ph.D.,

Assistant Professor & Head

Janab. A. Sheik Abdullah, M.A., B.Ed., M.Phil., SET., CGT.,

Assistant Professor

Dr. B. Vijay Amirtharaj, M.A., M.Phil., M.Div., B.G.L., (M.Th.,)

Ph.D.,DCA., Assistant Professor

**Dr. D.Devaki,** M.A., M.Phil., Ph.D., Assistant Professor

**Janab. A. Habibullah,** M.A., M.Phil, SET Assistant Professor (Mgt Staff)

#### **DEPARTMENT OF MATHEMATICS**

Janab. M. Mohamed Riyazdeen, M.Sc., M.Phil., SET

Assistant Professor & Head

Dr.M.Meharin, M.Sc., M.Phil., Ph.D., PGDCA.,

Assistant Professor (Mgt Staff)

#### **DEPARTMENT OF PHYSICS**

Thiru. R. Athiapparajan, M.Sc., M.Phil, PGDCA.,

Associate Professor & Head

Janab.J.Mohamed Minna, M.Sc., M.Phil., SET Assistant Professor

**Dr.M.Kavitha,** M.Sc.,M.Phil.,Ph.D., Assistant Professor

**Dr.S.Puvaneswari**, M.Sc.,M.Phil.,Ph.D., Assistant Professor

Dr.R.Mohamed Asath, M.Sc., Ph.D., SET

Assistant Professor (Mgt Staff)

#### DEPARTMENT OF CHEMISTRY

**Dr. S. Shahida Parveen**, M.Sc., Ph.D., Assistant Professor & Head **Dr. M. S. Sameem,** M.Sc., B.Ed., M.Phil., Ph.D., Assistant Professor **Dr. U. Rizwan Sulthana**, M.Sc., M.Phil., Ph.D.,

Assistant Professor (Mgt Staff)

#### **DEPARTMENT OF ZOOLOGY**

**Dr.M.Mumtaz**, M.Sc.,M.Phil.,B.Ed.,PGDCA.,Ph.D.,

Associate Professor & Head

Dr. M.M. Abdul Kader Mohideen, M.Sc., M.Phil., Ph.D.,

Assistant Professor

**Dr.P.Rajapriya**, M.Sc.,M.Phil.,Ph.D., Assistant Professor

Dr.K.Durai Kannu, M.Sc.,Ph.D., Assistant Professor (Mgt.Staff)

#### DIRECTOR OF PHYSICAL EDUCATION

Dr. M. S. Moosa Mubarak Ali, B.Sc., M.P.Ed., M.Phil., Ph.D., LLb., Physical Director (SG) M.Sc. (yoga)

#### LIBRARIAN

Janab. A.Shiek Abdullah, Librarian-in-charge Janab. A.Umar Farook Ali, B.Sc., (Physics) B.Lib.Sc Library Assistant

#### NCC OFFICER

Lt.Dr.S. Syed Ali, M.A., M.Phil., Ph.D., (SD) Lieutenant

#### NON-TEACHING STAFF

Janab. M. Sultan Syed Ibrahim, B.A., (Corp. Sec.)

Superintendent (SG)

Janab. S.K. Kalil Kathar Batcha, M.A., (Eco) PGDCA., Assistant Janab. C. Imran Khan, B.Sc., (Computer Science) Assistant Janab.S.A.N.Shazuli Ibrahim Junior Assistant (SG) Janab.T.Mohammed Jalaludeen, B.E., (E.E.E) Junior Assistant Janab. A. Shahul Hameed Lab Assistant (SG) Janab. D. Yar Mohamed, B.Sc., (Zoology) Lab Assistant (SG) Janab. N. Syed Ajmal Khan, M.Sc., (CS) Lab Assistant Janab. M. Mohamed Rashin, B.Com, M.M.S., Lab Assistant Janab. S. Mohamed Ali Raja, B.Sc., (Physics) Lab Assistant Janab. S. Sheik Masthan, Record Clerk (SG) Janab. A. Mohamed Thanis Mohaideen, B.Sc., (C.S) M.B.A.,

Record Clerk

Janab. S. Syed Shameer Hussain, M.C.A. Record Clerk

Janab. A. Umar Farook Ali, B.Sc., (Physics) B.Lib.Sc

Library Assistant

Office Assistant Ianab. M.S.S. Vahith Ali Janab. S. Syed Hasan Shazuli Office Assistant

#### **SELF-FINANCED COURSES**

#### DEPARTMENT OF TAMIL

**Dr.C.Sirajudeen,** M.A.,M.Phil.Ph.D.,PGDCA.,

Assistant Professor & Head

**Tmt.M.Amutha,** M.A.,M.Phil.,NET,D.Ted.,D.P.T., Assistant Professor **Janab.A. Haji Ali Sait,** M.A.,M.Phil.,B.Ed.,NET.,CJ

**Assistant Professor** 

#### DEPARTMENT OF ENGLISH

Dr.S. Shafi Ahamed, M.A., M.Phil., PGDCA., Ph.D.

Assistant Professor & Head

Dr. S. Anis Fatima, M.A., M.Phil., B.Ed., Ph.D., HDSE., CGT.,

**Assistant Professor** 

Tmt. K. Roja, M.A., M.Phil., B.Ed., CGT.,

**Assistant Professor** 

Selvi. K.Anitha, M.A., M.Phil.,

Assistant Professor

Tmt. B.Saritha, M.A., M.Phil.,

**Assistant Professor** 

#### DEPARTMENT OF BUSINESS ADMINISTRATION

**Thiru.G.Selvaraj,** M.B.A.,M.Com.,M.Phil.,M.Sc.,M.A.,M.Sc.,B.Ed., M.Phil.,PGDCA, TTC, EDPM, D.Urdu Assistant Professor & Head **Janab. M.Ajai Kather Mohideen,** MBA.,M.Phil., PGDCA., D.Urdu Assistant Professor

Tmt.K. Rinosha Banu, MBA., M.Phil., PGDCA., D.Urdu

Assistant Professor

**Janab.S.Amanullah,**M.A., M.Phil, PGDCA. Assistant Professor **Tmt.S. Sultan Rizwana Banu,** M.Com., M.Phil., PGDCA.,

B.Ed.,D.Urdu

Assistant Professor

#### DEPARTMENT OF COMMERCE

**Dr. J. Syed Ameer Batcha,** M.Com, M.Phil., Ph.D.,M.Lisc., PGDCA. Assistant Professor & Head

Tmt. P.H. Jasmine, M.Com, M.Phil., M.B.A., PGDCM

Assistant Professor

**Tmt.S. Ramzan** M.Com., M.Phil., PGDCA. Assistant Professor **Aalima, B.Jauagar Nisha,** M.Com,M.Phil., DCA.,

Assistant Professor (Afzal - ul- ulama)

# **DEPARTMENT OF COMMERCE** (B. Com with Computer Applications)

**Thiru.R. Baskaran,** M.B.A., M.Phil., M.Sc.,M.Phil., PGDCA., Assistant Professor & Head

Thiru.P.Rajasekaran, MCA.,M.Phil., MBA.,PGDCA.,M.A.,

**Assistant Professor** 

Janab.M.Vaver Pitchai, MCA., M.Phil., D. Urdu Assistant Professor Janab.G. Thusthashir Hussain, M.Com, M.Phil, PGDCA, D.Urdu., B.Ed., Assistant Professor

Tmt.S.Yasothai, M.Com., M.Phil., PGDCA., B.Ed.,

**Assistant Professor** 

Tmt. I. Jeenath Begum, M.Com, M.Phil, DGT, PGDCA, B.Ed.,

**Assistant Professor** 

Tmt. B. Noorjahan Beevi, M.Com, M.Phil, PGDCA, B.Ed.,

**Assistant Professor** 

Tmt. S. Muqthar Begum, M.Com, M.Phil, PGDCA,

**Assistant Professor** 

Miss.P.Vinitha, B.E.,

Programmer

#### DEPARTMENT OF BCA

Janab. K.M. Neyas, M.Sc., M.Phil., Assistant Professor & Head Tmt. J. Jannath Begum, M.Com,M.Phil., Assistant Professor Tmt.A.Thajmin, B.E.,M.Sc.,M.Phil., NET., SET. Assistant Professor Thiru. B. Rajasekar, M.Sc., PGDCA, M.Phil. Assistant Professor Janab.R. Shahul Hameed, M.Sc., MCA., M.Phil.,

**Assistant Professor** 

Thiru.P.Perumal, D.E.E.E.,M.C.A.,

**Assistant Professor** 

#### DEPARTMENT OF COMPUTER SCIENCE

Janab. J. Abdul Aziz, M.Sc., PGDCA,M.Phil.

Assistant Professor & Head

Tmt. A. Thajmin, B.E., M.Sc., M.Phil., SLET., NET.,

Assistant Professor

Thiru. B. Rajasekar, M.Sc., PGDCA.,M.Phil., Assistant Professor Tmt. M.Anis Fatima, M.Sc.,M.Phil.,D.Urudu Assistant Professor Janab. K.M. Neyas, M.Sc., M.Phil. Assistant Professor Janab.R. Shahul Hameed, M.Sc., M.C.A., M.Phil.

Thiru.P.Perumal, D.E.E.E., M.C.A.,

Tmt. S. Benazir, M.Sc., M.Phil.

Janab. M.Asif, M.Sc., (CS)

Assistant Professor
Assistant Professor
Programmer

#### **AALIMA COURSE**

Tmt.S.Firose Banu, B.Com. (CA), PGDCA Tmt. S.Jahnsha Beevi

#### **NON-TEACHING STAFF**

Janab. S.Syed Ahamed Ibrahim, M.Com., D.Co-op Accountant Tmt.J. Kairun Nisha Lady Attender Janab. K. Syed Shafiullah, MCA., Lab Technician Janab.A. Jahir Hussain Office Assistant Janab. S. Syed Mohammed Kafil, D.E.C.E., Clerk Janab.A.Abdul Malik, M.Com, PGDCA, Clerk Janab. K. Pranmalai Office Assistant Tmt. S. Jasmine, M.Sc., M.Phil. Lab Attender

# LIST OF COMMITTEES ANTI DRUG COMMITTEE

Dr. M.Mohamed NasrudeenCo-ordinatorDr. P.Mohammed Hither AliMemberJanab. G.Thusthashir HussainMember

#### ANTI RAGGING COMMITTEE

Dr. S.A.N.Shazuli Ibrahim Principal i/c Chairperson Dr. V. Veluchamy Co-ordinator Thiru. R. Athiapparajan Co-ordinator Dr. Jadeeda Saleem Member Dr. M. Dhoulath Begum Member Dr. M.S. Moosa Mubarak Ali Member Dr. M. Mumtaz Member Dr. S. Shahida Parveen Member Dr. R.Vimala Member Mr.M.Mohamed Riyazdeen Member Dr.S.Shafi Ahamed Member Dr.C.Sirajudeen Member Dr.J.Syed Ameer Batcha Member Mr.J.AbdulAziz Member Mr.R.Baskaran Member Mr.G.Selvaraj Member Mr.K.M.Neyas Member Mr.Mohamed Sameem, II M.A. English Member Mr.A. Ajim Razul II B.Com Member

#### ANTI SEXUAL HARASSMENT COMMITTEE

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Dr.Jadeeda Saleem	Co-ordinator
Dr.R.Vimala	Member
Mrs.P.H.Jasmine	Member
Mrs S.Yasothai	Member
Hazina Parveen, II M.A English	Member
A.Rasheeda Firdhose, II B.Com	Member

## **CALENDAR COMMITTEE**

<b>Dr. Jadeeda Saleem</b> Co-or			ordinator
Dr. R. Vaheedha Banu Assistant Co-o			ordinator
Janab. M. Syed Javid Naseem			Member
Ι	DATA CENTRE		
Dr. K. Maheswari Co-			ordinator
Dr. M. S. Sameem			Member
Dr. S. Puvaneswari			Member
Tmt. I. Jeenath Begum			Member
DISCII	PLINE COMMIT	TEE	
Dr. S. A. N. Shazuli Ibr	<b>rahim,</b> Princi	pal (i/c) (	Chairman
Dr. V. Veluchamy			Member
Thiru. R. Athiapparaja	n		Member
Dr. Jadeeda Saleem			Member
			Member
Dr. M. S. Moosa Mubarak Ali			Member
			Member
Dr. R. Vimala			Member
			Member
Janab. M. Mohamed Riyazdeen Me			Member
Thiru. R. Baskaran		Member	
Janab.R. Shahul Hameed (CS)		Member	
	ECO CLUB		
Dr. P. Rajapriya		Co-	ordinator
Dr. K. Durai Kannu M.			Member
*	III B.Sc Zoology		
A. Rishwana Yasmeen	III B.Sc Zoology	R22ZLY13	Member
S. Selva Bharathi	III B.Sc Zoology	R22ZLY43	Member
FINE ARTS CLUB			
Dr. T.M.S. Maideen		Co-	ordinator
Dr. D. Devaki			Member
HUMAN RESOURCE DEVELOPMENT CELL			

Co-ordinator

Dr. M. Mumtaz

Dr. S. Shahida Parveen	Member
Dr. M.S. Sameem	Member
Dr. M. Kavitha	Member
Dr. S. Puvaneswari	Member
Thiru.G. Selvaraj	Member
Tmt.K. Rinosha Banu	Member
HUMAN RIGH	TS CLUB
Dr. B. Vijay Amirtharaj	Co-ordinator
INTERNAL COMPLAIN	NT COMMITTEE
Dr. V. Veluchamy	Co-ordinator
Thiru. R. Athiapparajan	Member
Dr. M. Mumtaz	Member
Dr. Jadeeda Saleem	Member
Dr. R. Vaheedha Banu	Member
Dr. M. Dhoulath Begum	Member
Dr. A. Hussain Syed Ibrahim	Member
Dr. S. Shahida Parveen	Member
Dr. R. Vimala	Member
Mrs. S. Yasothai	Member
INTERNAL QUALITY A	SSURANCE CELL
Dr. S. A. N. Shazuli Ibrahim	Principal (i/c) Chairman
Dr. Jadeeda Saleem NAAC Co-ordinate	
Dr. R. Vaheedha Banu	IQAC Co-ordinator
Dr. A. Hussain Syed Ibrahim	Member
Janab. K. M. Neyas	Member
Haji. M. Sultan Syed Ibrahim	Superintendent (SG)
LIBRARY ADVISORY	Y COMMITTEE
Dr. S. A. N. Shazuli Ibrahim	Principal (i/c) Chairman
Dr. A. Hussain Syed Ibrahim	Member
Dr. R. Senthil Kumar	Member
Janab. M. Meer Ismail Ali	Member

## MAJLIS-E-DEENIYATH

Co-ordinator

Member

Member

Member

Member

Dr.M. Shaik Mohamed Ilyas

Janab.H.Abdul Rahman

Tmt.S.Firose Banu

Tmt. S.Jahnsha Beevi

Dr. M. Mohammed Nasrudeen

NATIONAL ACADEMIC	Melliber			
NATIONAL ACADEMIC DEPOSITORY SERVICE				
Dr. R.Senthil Kumar	Co-ordinator			
NATIONAL SER	VICE SCHEME			
Janab.M.Mohammed Minna	Programme Officer Unit 23			
Janab. A. Sheik Abdullah	Programme Officer Unit 24			
Janab. J.Mohamed Minna	Programme Officer Unit 22			
Tmt. S.Yasothai	Programme Officer Unit 25			
PARENT-TEACHER	RS ASSOCIATION			
Dr. K. Maheswari	Co-ordinator			
Dr. M.Mumtaz	Member			
Dr. R.Mohamed Nasrudeen	Member			
Dr. S.Shahida Parveen	Member			
Janab. J. Mohamed Minna	Member			
Dr. S.Shamim Banu	Member			
Dr. R.Vimala	Member			
PLACEMENT CELL				
Dr. M.M. Abdul Kader Mohide	een Co-ordinator			
Dr. S.Shamiul Shabariya	Member			
Dr. A.Natherusain	Member			
Dr. S.Sharmeela Banu	Member			
Janab.R. Shahul Hameed (CS)	Member			
PUBLIC RELATIO	N COMMITTEE			
Thiru. R. Athiapparajan	Co-ordinator			
Dr. D.Devaki	Member			
Dr. S. Shafi Ahamed	Member			

## PURCHASE COMMITTEE

Dr. A. Hussain Syed Ibrahim	Co-ordinator		
Dr. R. Vaheedha Banu	Member		
Janab. M. Mohamed Minna	Member		
Dr. M.M. Abdul Kader Mohideen	Member		
Janab. R. Shahul Hameed	Member		
Thiru. B. Rajasekar	Member		
RED RIBBON CLUB			
Dr. S.Fathima Syeda	Co-ordinator		
Janab. G.Thusthashir Hussain	Member		
RENOVATION COMMITTEE	3		
Dr. M. M. Abdul Kader Mohideen	Co-ordinator		
Dr. A.Natherusain	Member		
SPOC NAAN MUDHALVAN			
Janab.M.Mohamed Riyazdeen	Nodal Officer		
COMMITTEE FOR SPORTS			
Dr. M. S. Moosa Mubarak Ali	Co-ordinator		
Dr. J.Khaja Nizamudeen	Member		
Dr. S.Shafi Ahamed	Member		
STAFF REDRESSAL CELL			
Dr. S.A.N.Shazuli Ibrahim Principal	(i/c) Chairman		
Dr. V. Veluchamy	Co-ordinator		
Dr. Jadeeda Saleem	Member		
CTUDENTS COUNSELLING CELL			

#### STUDENTS COUNSELLING CELL

Dr. S.A.N.Shazuli Ibrahim	Principal (i/c) Chairman
Thiru. R. Athiapparajan	Member
Dr. R.Vaheedha Banu	Member
Dr. M.S. Moosa Mubarak Ali	Member
Dr. R.Mohamed Nasrudeen	Member
Dr. A.Shafina Banu	Member
Thiru. K.M. Neyas	Member

#### STUDENTS REDRESSAL CELL

Dr. V. Veluchamy
Co-ordinator
Dr. A. Hussain Syed Ibrahim
Member
Janab. M. Syed Javid Naseem
Member
Dr. S. Puvaneswari
Mr. R. Baskaran
Member
Mrs. K. Rinosha Banu
Member

#### TAMILNADU ICT ACADEMY MEMBER

Dr. S.A.N.Shazuli IbrahimPrincipal (i/c) ChairmanDr. S. PuvaneswariCo-ordinatorJanab. R. Shahul HameedCo-ordinator(SF)Janab.G.Thusthashir HussainMember

#### **UMIS**

**Dr. M.M.Abdul Kader Mohideen**Nodal Officer
WEB MASTERS

Janab. Z. Meer Ismail AliCo-ordinatorJanab. M. AsifMember

#### WOMEN EMPOWERMENT CELL

Dr. M.MumtazCo-ordinatorDr. R.VimalaMemberDr. S. Sharmeela BanuMemberDr. A.Shafina BanuMemberDr. S. Anis FatimaMember

#### YOUTH RED CROSS SOCIETY

**Dr. K.Maheswari** Co-ordinator **Dr. S.Tajul Aarifeen** Asst. Co-ordinator

#### YUVA TOURISM CLUB

Dr. S.A.N. Shazuli Ibrahim
Dr. R. Vimala
Dr. B. Vijay Amirtharaj
Principal (i/c) Chairman
Co-ordinator
Member

# COURSE OF STUDY (SEMESTER SYSTEM)

(Aided and Self-Financed Courses)

The students who have joined the college during the academic year 2024-2025 have to follow Choice Based Credit System (CBCS). Under this system, the first year students have to study the following papers.

Part I : Tamil/Arabic/Urdu

Part II : English

Part III : Core Subjects

Allied Subjects
Electives/Projects

Part IV : Skill Based Subjects

Non-Major Electives Environmental Studies

Value Education

Part V : NCC

NSS YRC RRC Sports

Human Rights Club

Eco Club

#### **COURSE OF STUDY**

# (For those who have joined the college during 2024

### (SEMESTER SYSTEM)

(AIDED)

**B.A.DEGREE** 

Part I : Tamil or Arabic or Urdu

Part II : English

Part III

Br .I Major : **HISTORY** (English Medium)

Ancillaries : 1.Introduction to Archaeology

2. Western Political Thought

3. Indian Political Thought

4. Modern Governments

5. Elements of Human Rights

6. History of Dravidian Movements

7. Internationa Relations Till 1919

8. History of Chennai

Br. IV. Major : ECONOMICS

(English and Tamil Medium)

ANCILLARY: 1.Principles of Management

2. History of Economic Thought

3. Principles of Marketing

4. Health Economics

5. Behavioural Economics

6. Tamilnadu Economy

**B.Com. DEGREE** 

Part I : Tamil or Arabic or Urdu

Part II : English

Part III : Optional Subjects : Human Resource

Management, Operations Research and Business

Mathematics and Statistics

#### **B.Sc. DEGREE**

Part I : Tamil or Arabic or Urdu

Part II : English

Part III

Br.I. Major : MATHEMATICS

Ancillaries : 1. Application of Mathematics

2. Computer Programming with Practical

3. Physics

Br. II (b) Major : PHYSICS

ANCILLARIES : Mathematics and Chemistry

Br.III (b) Major : CHEMISTRY

ANCILLARIES : Physics and Mathematics / Zoology

Br.IV(b) Major : **ZOOLOGY** 

ANCILLARIES : Botany and Chemistry

#### **POST GRADUATE COURSES:**

1. M.A., Br.VII(b) : English Literature

2.M.Com : General

#### **SELF-FINANCED COURSES**

B.A. English Literature

B.A. Tamil

B.B.A.

B.Com.

B.Com. (Computer Applications)

B.C.A.

B.Sc. Mathematics with C.A

B.Sc., Computer Science

M.Com

M.Com.(CA)

M.Sc., (Computer Science)

D.C.A

**PGDCA** 

P.G. Diploma in Management.

Ph.D. (English)

# **FEE SCHEDULE (2023 – 24)**

Fees once paid will not be refunded under any circumstance Payable in Full at the time of Admission

TUITION FEES ANNUAL		SPECIAL FEES	
Class Rs.		Item	Rs.
M.A.,	500	Admission*	5
M.Com.,	750	Library UG / PG	40
,		Games	100
		Association	20
		College Day	10
		Exam Stationary	50
		Handbook	10
		Magazine	25
		Audio Visual Education	10
		Medical Inspection	*5
		Students Aid Fund	10
		SYWA	5
		W.U.S	3
		Campus Amenity Fee	30
		Sports Affiliation Fee	75
		University Entrance Fee*	600*
		Recognition Fee	1000*
		Certificate Verification	50 (each)
		Youth Red Cross	20
		Students Accident Insurance	
		Fee	36/24
		NSS	*10
		Flag Day	10
		Convocation Fee	25
		Parents Teachers Association	
		Fee	60

<sup>\*</sup> Only for I year Students

# LABORATORY FEES Per Year (For Science Students Only)

Degree	Rs.
B.Sc Chemistry Major	275/-
B.Sc Physics Major	150/-
B.Sc Zoology Major	225/-
Ancillary Chemistry	75/-
Ancillary Physics	75/-
Ancillary Zoology	75/-

Fees are subject to change under orders from Madurai Kamaraj University and The Tamil Nadu Government.

#### FEE COLLECTION

- 1. The students must pay the fees before the due date. Due date will be announced through the circular. If a student fails to pay the fees on or before the due date his name will be re moved from the college register. Payment of fee after due date is subject to a fine of Re.1 for every day after the dead line.
- 2. Fees will be collected during the prescribed timing only.
- 3. The students should immediately obtain the receipts (officials) printed and signed or all the payment they make and preserve them carefully for further reference.
- 4. Fee once paid will not be refunded under any circumstances or adjusted on any account. If a student leaves the college at any time after admission, he cannot claim refund or part of the fees paid. If he leaves the college in the middle of any semester, he shall be liable to pay the entire fees for each semester till his name is on the college rolls. Unless such dues repaid, no certificate will be issued.

#### GENERAL CONDUCT OF STUDENTS

- 1. The students shall be in their classes before the ringing of the second bell, when a teacher enters the class room the students shall rise, remain standing till he takes his seat or asks them to sit.
- 2. No student shall leave the class room without permission or until the teacher has left.
- 3. Students are required to spend their leisure hours in the library they shall not loiter about either on the verandas or inside the college campus or disturb the classes at work.

- 4. The students shall preserve cleanliness of the buildings, furniture and grounds. They shall not deface the walls or any part of the college premises or damage any furniture. If any damage is caused, suitable fine will be levied. If the responsibility for the damage cannot be fixed on any individual student, the cost of the damage will be recovered from all the students by an imposition of collective fine.
- 5. Students are expected to read the college notice board and the development notice boards.
- 6. The students should not hold meetings or circulate any notice or stick notices of any kind with out the previous permission of the Principal.
- 7. No student of this college shall be a member of any association unconnected with this college without the previous permission of the Principal. They shall not take part in any anti-social or subversive activities.
- 8. Any lost property found must be handed over to the office. The owner can claim it promptly after proving his ownership with a written declaration.
- 9. No Student shall smoke inside the class room or within the College Campus.
- 10. Disobedience and attempt at copying in examination shall be dealt with severely.
- 11. No student shall enter the college campus under the influence of drug or alcoholic drinks.
- 12. All two wheelers must be parked only in the cycle stand maintained by the contractor.

13. Under the education rules of the Government, the Principal has full power to inflict the following punishments such as fine, withholding of certificates, suspension and expulsion from the college.

#### LABORATORY RULES

- 1. Laboratory work shall be assessed continuously in every practical class.
- Record notebook and observation note books shall be maintained and produced during the University External Practical examination.
- 3. Students breaking any article or apparatus through carelessness or negligence will be required to pay its cost at current market price. In this matter the decision of the Head of the Department shall be final.

#### ATTENDANCE AND LEAVE RULES

- 1. Punctual and regular attendance for classes is required.
- 2. Students shall assemble in their respective lecture rooms before the second bell.
- 3. Attendance will be taken at the beginning of each period. Those who come late will not be allowed inside the class.
- 4. A student who continuously absents himself for 15 days without letter will have his name struck off from the rolls.
- 5. Absence from Tests will be seriously viewed. Action will be taken by the Head of the Department concerned. Chronic absentees will be dealt with by the Discipline Committee.
- 6. Leave cannot be granted during the period of Tests and Examination.

- 7. Leave must be applied for in advance. In a leave application reason for leave must clearly be stated. Leave applications must be countersigned by parent or guardian.
- 8. In case of extending leave beyond three days, the Principal may require the production of medical or other certificates.
- 9. Absconders from classes and habitual absentees shall be dealt with severely. The punishment ranges from suspension to removal from the college.
- 10. a) Students are required to have at least 75% of attendance to appear for the university examination.
  - b) If a student has 65% to 74% of attendance, he/she should pay a fee Rs.360 to the University and apply for condonation.
  - c) If a student has 50% to 64% of attendance, he could sit for university examination only after paying Rs.600/- to the university and obtaining a special permission from the university. But he/she will be permitted to take his/her arrear paper only.
  - d) If a student has put in attendance of below 50%, he/she will have to repeat the Semester.

#### RULES CONCERNING CERTIFICATES

#### 48 Hours' Notice:

The students must apply for any certificates only in the prescribed form given in the following page. The students should give a prior notice of 48 hours.

### **CERTIFICATE FEES**

**COURSE CERTIFICATE:** A course certificate can be obtained during the academic year when the student is on the roll of the college.

#### CONDUCT CERTIFICATE

Conduct certificate will be issued to the students on application at the end of the course only and not in the middle of a course. Applications for both Transfer and Conduct Certificate should be made immediately after a student ceases connection with the college.

### TRANSFER CERTIFICATE:

TC / CC will be issued on the production of the clearance certificate.

#### **DUPLICATE COPY:**

Charge for issuing a duplicate copy of any certificate will be Rs.200/- (search fees)

# PASS CERTIFICATE / MIGRATION CERTIFICATE / DUPLICATE OF THE DEGREE:

These certificates can be obtained from Madurai Kamaraj University.

All the certificates should be applied to the Principal in the prescribed form only.

# TRANSFER CERTIFICATE / BONAFIDE CERTIFICATE CONDUCT CERTIFICATE APPLICATION FORM

Name	:
Father's Name	:
Roll No.	:
Class	:
Year of Study	:

I request you to issue me the Transfer Certificate / Mark Statement / Bonafide Certificate / Conduct Certificate for the purpose of ......

# **DECLARATION**

The above data filled by me is correct. No alteration will be made in future.

Date :

Place : Signature of the Applicant

# **NO DUES FORM**

Place	Dues	Signature	
DEPARTMENT			
HOD'S Recommendation about Conduct/Character	Good	Satisfactory	Bad
LIBRARY			
NCC			
NSS			
SPORTS			
OFFICE			

Superintendent

**PRINCIPAL** 

#### LIST OF STUDENT SCHOLARSHIPS

### I. State Scholarships for Backward class students

Students belonging to Backward communities are given scholarships in order to pursue their studies and to promote their academic endeavor.

### II. MBC/DNC Scholarships

The state government gives the scholarships to students belonging to MBC / DNC communities. Students can avail themselves of these scholarships to overcome their financial lender and continue their studies without any financial constraints.

# III. SC/ST Scholarships

SC/ST Scholarships will be given to the students for the upliftment in studies. So that they can undertake their academic venture with a full swing.

# IV. Post-Matric Scholarship

This Scholarship is sanctioned by the Central Government for the deserving students (irrespective of caste and creed) to enable them to continue their studies till the end of the course.

#### LIBRARY

- 1. All the students of the college are members of the Library.
- 2. Hours of work:
  - i) On all working days of the college.8.30 a.m to 6.00 p.m
  - ii) On Fridays 8.30 a.m to1.00 p.m 2.00 p.m to 6.00 p.m
- 3. Students are entitled, subject to the rules there in mentioned, to borrow books from the library and keep them for Two weeks from the date of issue. If the books are not returned on or before the due date a fine of 1Rupee per day (including holidays) will be levied.
- 4. The student will not be allowed to use the Library till the fine is paid and the books are returned. Books due on holidays may be returned without fine on the working day immediately following absence as an excuse for delay in the return of the books will not be entertained.
- 5. During the class hours the books will not be issued and received from the students.
- 6. Students while receiving books examine them and report to the Librarian if any damage found in there. Otherwise they will be held responsible for any damage detected afterwards.

### MAJLIS-E-DEENIYATH

Majlis-E-Deeniyath provides religious and normal instructions to all Muslim students. The Diniyath course aims at making the Muslim students understand and follow the fundamental principles of Islam. It teaches practical method of Islamic culture.

The first Revelation of the Holy Quran bears testimony to the supreme value of learning and science.

"Read in the name of your Lord who has created.

He has created man from a clot of blood.

Read for your Lord, is the most Honourable.

He who taught the use of the pen.

He has taught man what he knew not

(Quran 96:1-5)

Classes under the auspices of Majlis - E - Deeniyath will be conducted everyweek for both Regular and Self-financed course students. Attendance for Muslim students is compulsory. Absentees will lose half day attendance.

# NATIONAL CADET CORPS (NCC)

National Cadet Corps is primarily a youth organization of our country which came into existence by an Act of parliament in the year 1948. This functions directly under the Ministry of Defence and is supported by the State Government.

### The aims of NCC are:

- a) To develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship and the ideals of selfless service among the youth to make them useful citizen.
- b) To create human resources of organized, trained and motivated youth to provide leadership in all walks of life including the Armed Forces and always available for the service of the nation.
- c) To create a suitable environment to motivate the youth to take up a career in the Armed Forces.

We have NCC Army wing in the college with 102 cadets, (Boys and Girls) known as C-8 Company affiliated to 7 (TN) Bn, under Madurai Group. Both boys and girls can join NCC and continue to remain cadets for 3 years.

The cadets are trained in Drill, Weapon training, Map Reading, and Field craft. Opportunities are available for eligible cadets to attend camps including the Republic Day camp, Army Attachments, Mountaineering courses, Trekking Expeditions, Para Jumping, National Integration Camp, Cycle-Expeditions and the like.

### NATIONAL SERVICE SCHEME (NSS)

### Overall Objectives:

Service to the community, offered while undergoing instruction in an educational institution.

- \* To arouse the social consciousness of students.
- \* To provide them with an opportunity to work with the people around the education campus creatively and constructively.
- \* To put the education, they receive to concrete social use.

# Special Objectives:

- \* To work with and among the people.
- \* To engage in creative and constructive social vocation.
- \* To gain skills in the exercise of democratic leadership.

#### Certificate:

Each N.S.S. Volunteer is expected to do 120 **hours of service in every academic** year. On completion of two years, on the basis of nominal roll and diary of the students, the University will issue them certificates.

### Recognition:

As a mark of recognition of National Service Scheme service by students **5% additional marks may be given** to the best N.S.S. Volunteer for admission to professional, Institutions such as Medical Colleges, Engineering Colleges and the like.

#### **Enrollment:**

There are four NSS units (22, 23, 24, 25) in our college and each unit has hundred volunteers.

### PHYSICAL EDUCATION

The college offers enormous scope for the students who are interested in athletics and other related sports activities.

Special coaching will be provided for promising athletes and players for inter - collegiate sports and games by the Physical Director and his dedicated team of staff.

### **CO-CURRICULAR ACTIVITIES**

The College Union along with the other Associations conducts the co-curricular activities of the college. All students are members of the College Union.

The principal is the Ex-Officio President of all the Associations and he nominates a Vice-President for each Association among the members of the teaching faculty.

Each Association has its own budget. The Vice-president is responsible for the expenditure and proper maintenance of accounts. The statements of expense together with proper voucher for advance taken shall be furnished to the College Office within two weeks after withdrawal of funds.

The students' representative shall follow the instructions given by the Vice president of the Association concerned. They shall be responsible for maintaining the dignity and decorum during the functions and meetings.

The student's representative shall consult the Vice-president of the Association concerned before fixing up a chief guest or a star speaker.

### **ASSOCIATIONS**

- 1. Arabic Association
- 2. Botany Association
- 3. Chemistry Association
- 4. Commerce Association
- 5. PG Commerce Association
- 6. Economics Association
- 7. English Literary Association
- 8. PG English Association
- 9. History Association
- 10. Mathematics Association
- 11. Physics Association
- 12. Tamil Association
- 13. Urdu Association
- 14. Zoology Association
- 15. Planning Forum
- 16. Computer Science Association
- 17. B.B.A. Association
- 18. Fine Arts Club
- 19. Management Forum

#### ENDOWMENT PRIZE

### 1. Dr. M. GOPALA KRISHNAN ENDOWMENT

Thiru. FRANCIS BASTIYAN of City Cultural Association has created an endowment of Rs. 10,000/- in the name of Dr.Gopala Krishnan of Indian Bank. The annual income that will be accrued on this investment of the said fund, will be utilized for the award of a prize to the best Model Moral Student of our college.

#### 2. APPAN ENDOWMENT

Haji. Dr. I. M.N. KAMALUDEEN has created an Endowment of Rs.10,000/-in the name, of his father Janab. APPAN and the annual income that will be accrued on this investment of the said fund will be utilized for the award of a prize to the best student in the Science Courses.

#### 3. V.BALAKRISHNAN ENDOWMENT

Dr. V. MADANA GOPAL has created an Endowment of Rs. 10,000/- in the name of his brother Thiru. V.BALAKRISHNAN and the annual income accrued on this investment of the said fund will be utilized for the award of a prize to the best student in the Commerce Department.

#### 4. M/s. PANDIAN MOTORS ENDOWMENT

M/s. PANDIAN MOTORS, Madurai has created an Endowment of Rs.10,000/- and the annual income accrued on the investment of the said fund will be utilized for conducting and Award for Communal Harmony Intercollegiate Competition.

### 5. MOHIDEEN ABDUL KADER JAILANI ENDOWMENT

Dr. M. MUMTAJ has created an Endowment of Rs. 10,000/-in the name of her husband Prof. Late. MOHIDEEN ABDUL KADER JAILANI and the annual income accrued on this investment of the said fund will be utilized for the award of a prize to the best student in Arabic.

### 6. S.N.M.KALIF ENDOWMENT

Dr. K.SHAMEEM RANI has created an Endowment of Rs. 10,000/- in the name of her father Late. Kalif and the annual income accrued on this investment of the said fund will be utilized for the award of a prize to the best student in Zoology.

# Dhul- Qa'dah - Dhul - Haj 1445

DATE	DAY	HOLIDAYS	No. of Working Days
1	Sat		
2	Sun		
3	Mon		
4	Tue	DOO	
5	Wed	1100	
6	Thur		
7	Fri		
8	Sat	Dhul - Haj 1445	
9	Sun		
10	Mon		
11	Tue		
12	Wed		
13	Thur		
14	Fri		
15	Sat		

# **JUNE 2024**

# Dhul- Qa'dah - Dhul - Haj 1445

DATE	DAY	HOLIDAYS	No. of Working Days
16	Sun	Arafah Day	
17	Mon	Eid-ul-Alha (Bakrid)	
18	Tue		
19	Wed	College Reopen for ODD Semester	1
20	Thur	NUU.	2
21	Fri		3
22	Sat		-
23	Sun		1
24	Mon		4
25	Tue		5
26	Wed		6
27	Thur		7
28	Fri		8
29	Sat		-
30	Sun		-

# **JULY 2024**

# Dhul - Haj 1445 /Muharram 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Mon		9
2	Tue		10
3	Wed	College reopens for all I Year UG	11
4	Thur	DOO	12
5	Fri	NUU.	13
6	Sat		-
7	Sun		-
8	Mon	Hijri 1446 Muharram	14
9	Tue		15
10	Wed		16
11	Thur		17
12	Fri		18
13	Sat		-
14	Sun		-
15	Mon		19

# Dhul – Haj 1445 /Muharram 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Tue		20
17	Wed	Muharram Festival (Aashura)	-
18	Thur		21
19	Fri		22
20	Sat	PR()()	H -
21	Sun		-
22	Mon		23
23	Tue		24
24	Wed		25
25	Thur		26
26	Fri		27
27	Sat		-
28	Sun		-
29	Mon		28
30	Tue		29
31	Wed		30

# **AUGUST 2024**

# **Muharram 1446 / Safar 1446**

DATE	DAY	HOLIDAYS	No. of Working Days
1	Thur		31
2	Fri		32
3	Sat		33
4	Sun	D 0 0	-
5	Mon	/K()()	34
6	Tue		35
7	Wed	Safar 1446	36
8	Thur		37
9	Fri		38
10	Sat		-
11	Sun		-
12	Mon		39
13	Tue		40
14	Wed		41
15	Thur	Independence Day	-

### **AUGUST 2024**

# **Muharram 1446 / Safar 1446**

DATE	DAY	HOLIDAYS	No. of Working Days
16	Fri		-
17	Sat		-
18	Sun		-
19	Mon		42
20	Tue	DOO	43
21	Wed	NUU.	44
22	Thur		45
23	Fri		46
24	Sat		-
25	Sun		-
26	Mon	Krishna Jeyanthi	-
27	Tue		47
28	Wed		48
29	Thur		49
30	Fri		50
31	Sat		-

# SEPTEMBER 2024 Safar 1446 / Rabi- ul- Awwal 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Sun		-
2	Mon		51
3	Tue	Internal Test I begins	52
4	Wed		53
5	Thur	Internal Test I ends Ra- bi-ul-Awwal 1446	54
6	Fri		55
7	Sat	Vinayagar Chadurthi Holi- day	-
8	Sun		-
9	Mon		56
10	Tue		57
11	Wed		58
12	Thur		59
13	Fri		60
14	Sat		-
15	Sun		-

# Safar 1446 / Rabi- ul- Awwal 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Mon	Milad-un-Nabi Holiday	-
17	Tue		61
18	Wed		62
19	Thur	DOO	63
20	Fri	/K()()	64
21	Sat		-
22	Sun		-
23	Mon		65
24	Tue		66
25	Wed		67
26	Thur		68
27	Fri		69
28	Sat		-
29	Sun		-
30	Mon	Internal Test II begins	70

# OCTOBER 2024 Rabi- ul- Awwal 1446 / Rabi- ul- Akhir 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Tue		71
2	Wed	Gandhi Jayanti Holiday	-
3	Thur		72
4	Fri	Internal Test II ends	73
5	Sat	Rabi-ul-Akhir 1446	-
6	Sun		-
7	Mon		74
8	Tue		75
9	Wed		76
10	Thur		77
11	Fri	Saraswathi Pooja Holiday (Ayutha Pooja)	-
12	Sat	Vijaya Dasami Holiday	-
13	Sun		-
14	Mon		78
15	Tue		79

# OCTOBER 2024 Rabi- ul- Awwal 1445 / Rabi- ul- Akhir 1445

DATE	DAY	HOLIDAYS	No. of Working Days
16	Wed		80
17	Thur		81
18	Fri		82
19	Sat		83
20	Sun	ROOI	-
21	Mon	1(00)	84
22	Tue		85
23	Wed		86
24	Thur		87
25	Fri		88
26	Sat		89
27	Sun		-
28	Mon		90
29	Tue	Last Working Day for the ODD Semester	91
30	Wed		92
31	Thur	Deepavali	-

# NOVEMBER 2024 Rabi-ul-Akhir 1445 / Jamad-ul-Awwal 1445

DATE	DAY	HOLIDAYS	No. of Working Days
1	Fri		
2	Sat		
3	Sun		
4	Mon	Jamad-ul-Awwal 1446	
5	Tue	PR()()	
6	Wed		
7	Thur		
8	Fri		
9	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed		
14	Thur		
15	Fri		

# NOVEMBER 2024 Rabi-ul-Akhir 1446 / Jamad-ul-Awwal 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Sat		
17	Sun		
18	Mon		
19	Tue		
20	Wed	DOO	
21	Thur	NUU.	L'
22	Fri		
23	Sat		
24	Sun		
25	Mon		
26	Tue		
27	Wed		
28	Thur		
29	Fri		
30	Sat		

# DECEMBER 2024 Jamad-ul-Awwal 1446/Jamad-ul-Akhir 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Sun		
2	Mon		
3	Tue	Jamad-ul-Akhir 1446	
4	Wed	College Reopen for Even Semester	
5	Thur	1100	2
6	Fri		3
7	Sat		-
8	Sun		-
9	Mon		4
10	Tue		5
11	Wed		6
12	Thur		7
13	Fri		8
14	Sat		-
15	Sun		-

DECEMBER 2024 Jamad-ul-Awwal 1446/Jamad-ul-Akhir 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Mon		9
17	Tue		10
18	Wed		11
19	Thur		12
20	Fri	ROO	13
21	Sat	1100	
22	Sun		-
23	Mon		14
24	Tue		15
25	Wed	Christmas Holiday	-
26	Thur		16
27	Fri		17
28	Sat		-
29	Sun		-
30	Mon		18
31	Tue		19

# Rajab 1446 / Rajab Sha'ban 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Wed	New-year Holiday	-
2	Thur		20
3	Fri		21
4	Sat	BOO	
5	Sun	1100	_
6	Mon		22
7	Tue		23
8	Wed		24
9	Thur		25
10	Fri		26
11	Sat		-
12	Sun		-
13	Mon		27
14	Tue	Pongal Holiday	-
15	Wed	Thiruvalluvar Day Holiday	-

# Rajab 1446 / Rajab Sha'ban 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Thur	Uzhavar Thirunal Holiday	-
17	Fri		28
18	Sat		-
19	Sun		-
20	Mon	PR()()	29
21	Tue	1100	30
22	Wed		31
23	Thur		32
24	Fri		33
25	Sat		-
26	Sun	Republic Day Holiday	-
27	Mon	Shab - E - Meraj	-
28	Tue		34
29	Wed		35
30	Thur		36
31	Fri	Rajab Sha'ban 1446	37

# FEBRUARY 2025

# Rajab Sha'ban 1446 / Ramalan 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Sat		-
2	Sun		
3	Mon		38
4	Tue	I Internal Test	39
5	Wed	I Internal Test	40
6	Thur	I Internal Test	41
7	Fri	I Internal Test	42
8	Sat		-
9	Sun		-
10	Mon		43
11	Tue		44
12	Wed		45
13	Thur		46
14	Fri	Shab - E - Baraath	-
15	Sat		-

# Rajab Sha'ban 1446 / Ramalan 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Sun		-
17	Mon		47
18	Tue		48
19	Wed	DOO	49
20	Thur	NUU.	50
21	Fri		51
22	Sat		-
23	Sun		-
24	Mon		52
25	Tue		53
26	Wed		54
27	Thur		55
28	Fri		56
29	Sat		-

# MARCH 2025

# Ramalan 1446 / Shawwal 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Sun	Ramalan 1446	-
2	Mon		57
3	Tue		58
4	Wed		59
5	Thur		60
6	Fri	1100.	61
7	Sat		-
8	Sun		-
9	Mon		62
10	Tue		63
11	Wed		64
12	Thur		65
013	Fri		66
14	Sat		-
15	Sun		-

# MARCH 2025

# Ramalan 1446 / Shawwal 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Mon		67
17	Tue	II Internal Test	68
18	Wed	II Internal Test	69
19	Thur	II Internal Test	70
20	Fri	II Internal Test	71
21	Sat	1100	_
22	Sun		-
23	Mon		72
24	Tue		73
25	Wed		74
26	Thur		75
27	Fri	Ramalan Holidays starts	-
28	Sat		-
29	Sun		-
30	Mon	Telugu New Year	-
31	Tue	Eid-ul-Fitr-Ramalan Festival / Shawwal 1446	-

# APRIL 2025

# Shawwal 1446 / Dhul-Qa'dah 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Wed		-
2	Thur		76
3	Fri		77
4	Sat		-
5	Sun	PR()()	H -
6	Mon	1100	78
7	Tue		79
8	Wed		80
9	Thur		81
10	Fri	Mahavir Jayanti	-
11	Sat		-
12	Sun		-
13	Mon		82
14	Tue	Dr. Ambedkar Jayanti / Tamil New Year	-
15	Wed		83

# Shawwal 1446 / Dhul-Qa'dah 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Thur		84
17	Fri		85
18	Sat		-
19	Sun	DOO	-
20	Mon	RUU.	86
21	Tue		87
22	Wed		88
23	Thur		89
24	Fri		90
25	Sat		-
26	Sun		-
27	Mon		91
28	Tue	Last Working day for Even Semster	92
29	Wed	Dhul-Qa'dah 1446	
30	Thur		

# Dhul - Qa'dah 1446

DATE	DAY	HOLIDAYS	No. of Working Days
1	Fri		
2	Sat		
3	Sun		
4	Mon		
5	Tue	/K()()	H
6	Wed		
7	Thur		
8	Fri		
9	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed		
14	Thur		
15	Fri		

# **MAY 2025**

# Dhul - Qa'dah 1446

DATE	DAY	HOLIDAYS	No. of Working Days
16	Sat		
17	Sun		
18	Mon		
19	Tue		
20	Wed	ROO	R
21	Thur	1100	
22	Fri		
23	Sat		
24	Sun		
25	Mon		
26	Tue		
27	Wed		
28	Thur		
29	Fri		
30	Sat		
31	Sun		